



Job Title:	Technical Project Manager	Job Category:	Salary
Department:	2500 - Sales	FLSA	Exempt
Location:	Hiram, OH	Reports To:	Divisional Sales Manager

Job Description

The **Technical Project Manager** is a member of the Duramax Sales Team. The following is an outline of the essential duties and responsibilities of the above-titled position. It describes the duties and responsibilities in a broad scope and is not intended to be all-inclusive. An individual in this position may, from time to time, be assigned other duties as appropriate.

ROLE AND RESPONSIBILITIES

- Professionally represents the Company while providing customers and sales with advice and support for product inquiries and applications.
- Provides technical expertise to promote the sale of products. Provides post-sale support regarding installation and maintenance of products.
- Confers with customers and the sales team to assess new opportunities and applications.
- Prepares and delivers technical presentations that explain products or services to customers and prospects.
- Develops and presents proposals for Duramax products based on specific customer requirements.
- Provides technical support and services to customers or other staff members regarding installing, using, and maintaining Duramax products.
- Collaborates with the Company's design, production, engineering, and R&D personnel to determine new product updates.
- Develops and maintains effective working relationships with customers while understanding their businesses, organizations, and needs.
- Builds a comprehensive understanding of our policies, procedures, products, services, and capabilities.
- Works on special assignments as needed.
- Maintain required records and reports.
- Embraces the Company's core values.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Bachelor's degree is required. Preferably in a technical field.
- Three years of mechanical project management experience.
- Excellent communication and interpersonal skills.
- Tenacious learner and problem-solver.
- Proficient with Microsoft Office programs.
- Strong analytical, problem-solving, and project management skills.
- Effective time management skills in prioritizing and addressing multiple tasks.
- High energy with a sense of urgency in responding to customer needs.
- High level of personal and professional integrity.

WORKING CONDITIONS (ENVIRONMENT/PHYSICAL/MENTAL DEMANDS)

Environmental

Normal office conditions with occasional overnight travel to support sales

Physical/Mental

Must possess a high-energy level to meet the physical demands and necessary mental alertness to travel, walk, and work within customer facilities—occasional lifting of up to 25 pounds.